



15500 Chandler Rd. • E. Lansing, MI 48823

Hawk Hollow and Eagle Eye Room Assignment Agreement



15101 Chandler Rd. • Bath, MI 48808

HAWK HOLLOW

- Rental fee for the Lakeview room is \$850.00 on Saturday/holidays/holiday weekends and \$450.00 Sunday-Friday. It has the capacity for the following with access to the veranda:
 Wedding receptions with open dance floor: 200 w/o buffet Classroom style: 140 Theater style: 250
The Lakeview room requires a minimum of 100 guests. In the event that you book the Lakeview room and do not meet the required number of guests, you will be charged the meal cost (x) the number of guests under 100.
- Rental fee for Patio I is \$850.00 on Saturday/holidays/holiday weekends and \$450.00 Sunday-Friday. It has the capacity for the following with access to the walkout patio:
 Wedding receptions with open dance floor: 180 w/o buffet Classroom style: 140 Theater style: 250
Patio 1 room requires a minimum of 125 guests. In the event that you book the Patio 1 room and do not meet the required number of guests, you will be charged the meal cost (x) the number of guests under 125.
- Rental fee for Patio II is \$400.00 on Saturday/holidays/holiday weekends and \$275.00 Sunday-Friday. It has the capacity for the following with access to the walkout patio:
 Wedding receptions *no dance floor available: 60 w/o buffet Classroom style: 50 Theater style: 80
- Rental fee for Patio I & II is \$1100.00 on Saturday/holidays/holiday weekends and \$550.00 Sunday-Friday. It has the capacity for the following with access to the walkout patio:
 Wedding receptions with open dance floor: 240 w/o buffet Classroom style: 190 Theater style: 270
Patio 1 & 2 room requires a minimum of 150 guests. In the event that you book Patio 1 & 2 and do not meet the required number of guests, you will be charged the meal cost (x) the number of guests under 150.
- The Executive Board Room can seat 10. The rental fee is \$120.00.

EAGLE EYE

- Rental fee for the Eagles Nest is \$400.00 on Saturday/holidays/holiday weekends and \$275.00 Sunday-Friday. It has the capacity for the following with access to the veranda:
 Wedding receptions with open dance floor: 120 w/o buffet Classroom style: 72 Theater style: 150
- Rental fee for the Hillside room is \$1000.00 on Saturday/holidays/holiday weekends and \$550.00 Sunday-Friday. It has the capacity for the following with access to the veranda:
 Wedding receptions with open dance floor: 200 w/o buffet Classroom style: 120 Theater style: 250
The Hillside room requires a minimum of 100 guests. In the event that you book the Hillside room and do not meet the required number of guests, you will be charged the meal cost (x) the number of guests under 100.
- Rental fee for the Lakepoint room is \$1300.00 on Saturday/holidays/holiday weekends and \$700.00 Sunday-Friday. It has the capacity for the following with access to the veranda:
 Wedding receptions with open dance floor: 250 w/o buffet Classroom style: 150 Theater style: 300
The Lakepoint room requires a minimum of 125 guests. In the event that you book the Lakepoint room and do not meet the required number of guests, you will be charged the meal cost (x) the number of guests under 125.
- Rental fee for the Grand Garden room is \$1700.00 on Saturday/holidays/holiday weekends and \$1000.00 Sunday-Friday. It has the capacity for the following with access to the veranda:
 Wedding receptions with open dance floor: 500 w/o buffet Classroom style: 400 Theater style: 800
The Grand Garden room requires a minimum of 275 guests. In the event that you book the Grand Garden room and do not meet the required number of guests, you will be charged the meal cost (x) the number of guests under 275.

PLEASE NOTE: The room layout for all rooms at Hawk Hollow and Eagle Eye has been arranged to maximize the guest capacity. Moving specialty tables to other locations in the room will result in a reduction of the maximum capacity. As specialty tables or equipment are added (candy buffet, chocolate fountains, photo booth, buffet etc...) the seating capacity decreases.

Customer Name (print) _____ Event Name _____

Email address _____ Phone number (_____) _____ Est. # of Guests _____

Room _____ Date of Event _____

Customer Signature _____ Date _____

Hawk Hollow or Eagle Eye Signature _____ Payment Received \$ _____

Type of Payment: VISA/MC DISCOVER AMEX
 CASH CHECK (#) _____ Name _____